



INTRODUCTION TO GUIDANCE ON PERSONAL CONSULTING AGREEMENTS

Please use the following materials to facilitate the review and approval by the University/UPMC of your personal consulting activities.

1. **Workflow for Review of Personal Consulting Agreements:** a visual outline of the agreement approval process;
2. **Workflow Explanation:** an explanation of the Consulting with Outside Industry Flowchart;
3. **Guidance for Consulting Agreements with Industry:** a document consulting physicians can provide to Industry to obtain agreements that meet University of Pittsburgh's and UPMC's policy requirements;
4. **[Industry Consulting Approval Form](#)***: the form that physicians must complete and provide to departmental/division administrators. Completed forms must accompany consulting agreements—once they have been vetted and approved by the respective University or UPMC Conflict of Interest Offices—throughout the approval process and be provided to department chairs or division chiefs.

*Please provide your agreement, along with the completed Industry Consulting Approval Form, to your supervisor.